

KARAGANDA ECONOMIC UNIVERSITY KAZPOTREBSOYUZ

CLAIM

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Approved by the Academic Council  
Protocol № 10 25.06 2019

PROGRAM ENTRANCE EXAM IN THE EDUCATIONAL PROGRAM  
8D04102 "STATE AND LOCAL GOVERNMENT»

Considered and discussed at the  
meeting of the Department

Mussataeva A. A.  
Protocol № 9 or «31» may 2019

KARAGANDA 2019

# **THE DISCIPLINE «THEORY AND PRACTICE OF PUBLIC ADMINISTRATION»**

## **TOPIC 1. CONTENT OF PUBLIC ADMINISTRATION**

The state as the leading subject of social management. Specificity and classification of the function of public administration. Methods of public administration

## **TOPIC 2. MARKET APPROACH TO PUBLIC ADMINISTRATION**

Formation of methodological foundations of the modern system of public administration. Management as a social institution. The mechanism of state control.

## **TOPIC 3. Responsibility in public administration**

Legal laws governing social relations. Responsibility in public administration as a necessary condition for the implementation of public decisions. Duties and responsibilities in the system of public administration. Powers and responsibilities of Ministers, their accountability and strategic oversight

## **TOPIC 4. Public administration and organized interests**

The main elements of the system of public administration, their relationship. Lobbyism. Methods of lobbying used in Kazakhstan. Typical and unique in public administration are the sources of qualitative improvement of public administration.

## **TOPIC 5. Organizational structure public administration**

State body as a system-forming element of the organizational structure of public administration. Factors influencing the organizational structure of public administration. The basic institutions of the implementation of government decisions. Organizational structure of public administration in the Republic of Kazakhstan.

## **TOPIC 6. Anti-corruption policy and objectives public administration**

Means of fight against corruption Subjects of the offenses connected with corruption. Organizational and administrative functions of subjects of public administration. Law of the Republic of Kazakhstan "On combating corruption".

## **TOPIC 7. Formation and implementation of state policy**

State policy as a purposeful activity of public administration bodies to solve socially significant problems. Constitutional and legal basis of state policy. Types and directions of state policy.

### **TOPIC 8. Development and decision-making in the system of public administration**

State decision as a scientific concept. Evaluation of the effectiveness of government decisions. Concept and classification of normative legal acts of the Republic of Kazakhstan.

### **TOPIC 9. Management activities and its stages**

Administrative procedure. Management relations and their classification. Legal regulation of management relations. The concept of subjective right.

### **TOPIC 10. Decentralization of public administration and development of local self-government**

The process and types of decentralization of public administration. Principles and forms of state regulation of local government. State support of local self-government

### **TOPIC 11. The concept of a new model of public service in the Republic of Kazakhstan**

Principles of professionalization of the civil service system. The provision of public services and ways to improve their quality. Public service reform in the Republic of Kazakhstan

### **TOPIC 12. Public administration reform in Kazakhstan**

Local self-government as a democratic basis of public administration. Directions of interaction of public authorities with local government. Basic principles of the government reform strategy

## **THE LIST OF RECOMMENDED LITERATURE**

- 1 .Atamanchuk G. V. Theory of public administration. Course of lectures. Ed. 2nd, DOP. - M.: omega-L, 2011., p. 525
2. Atamanchuk G,V. Theory of state correction. Course of lectures. Ed. 2-e,DOP. – M.: omega-L, 2004.
3. N. Mmm. Public administration: theory and practice. Textbook. - Novosibirsk: Science, 2010. c.519
4. Zerkin D. P., Ignatov V. G. bases of the theory of public administration: a

Course of lectures. Ed.3rd; ICC "March", 2007

5. Speech by the President of the Republic of Kazakhstan, Chairman of the party "Nur Otan" at the XVI Congress of the party. "Modern state for all: five institutional reforms.

6. Message of the President of the Republic of Kazakhstan - Leader of the nation Nursultan Nazarbayev to the people of Kazakhstan "Strategy "Kazakhstan-2050": New policy of the established state", 14.12.2012

7. Message Of The President Of The Republic Of Kazakhstan N. Nazarbayev from 17 01.2015 " common goal, common interests, common future»

8. Message Of The President Of The Republic Of Kazakhstan N. Nazarbayev from October 5, 2018 "Growth of welfare of Kazakhstan citizens: increase of income and quality of life»

9. Concept of local self-government development in the Republic of Kazakhstan, 28 November 2012

10. Law of the Republic of Kazakhstan "On civil service" dated November 23, 2015.

11.Resolution of the Government of the Republic of Kazakhstan dated 31 March 2011 No. 308 "On approval of the sectoral anti-corruption Program in the Republic of Kazakhstan for 2011-2015»

12.Decree of the President of the Republic of Kazakhstan dated March 22, 2013 №527 "Rules of annual assessment and certification of administrative civil servants»

## **THE DISCIPLINE "THEORY AND PRACTICE OF PUBLIC ADMINISTRATION»**

1. The state as a leading subject of public administration
2. Public sources of development of public administration goals
3. Specificity and classification of public administration functions
4. Functions of state bodies
5. Methods of public administration
6. Forms of government
7. Formation of methodological foundations of the modern system of public administration
8. Governance as a social institution
9. The mechanism of state control
10. Unity and correlation of state and public administration.
11. Political parties, trade unions as examples of public associations.
12. Cooperation as a form of interaction between state bodies and public associations. State registration and re-registration of public associations
13. Responsibility in public administration as a necessary condition for the implementation of public decisions.
14. Duties and responsibilities in the public administration
15. Powers and responsibilities of Ministers, their accountability and strategic oversight
16. Laws of public administration

17. Characteristics of personal responsibility in public administration
18. The main elements of the system of public administration, their relationship.
19. Lobbyism. Methods of lobbying used in Kazakhstan.
20. Typical and unique in public administration are the sources of qualitative improvement of public administration.
21. State body as a system-forming element of the organizational structure of public administration.
22. Factors influencing the organizational structure of public administration.
23. The basic institutions perform Gosudarstvennyj solutions.
24. Organizational structure of public administration in the Republic of Kazakhstan
25. Characteristics and bases of the state body: functional, legal, organizational, statutory.
26. Classification of state bodies on various grounds: functions of the state, competence, territorial scope of activity.
27. Personnel of the state body
28. The structure of the state body. Requirements to the structure of the state body
29. Areas of improvement of public administration
30. Anti-corruption tools
31. Subjects of corruption-related offences
32. Organizational and administrative functions of subjects of public administration
33. Law of the Republic of Kazakhstan "On combating corruption".
34. Anti-corruption methods
35. Basic principles of the fight against corruption
36. State policy as a purposeful activity of public administration bodies. the solution of socially significant problems
37. Constitutional and legal basis of state policies
38. Types and directions of state policy
39. State decision as a scientific concept.
40. Evaluation of the effectiveness of government decisions.
41. Concept and classification of normative legal acts of the Republic of Kazakhstan.
42. Administrative procedure.
43. Management relations and their classification. Legal regulation of management relations.
44. Relations between state bodies, citizens and directly subordinated objects.
45. Process and types of decentralization of public administration
46. Principles and forms of state regulation of local self-government,
47. State support of local self-government
48. Forms of participation of citizens in local government
49. Principles of professionalization of the civil service system

50. Provision of public services and ways to improve their quality
51. Public service reform in the Republic of Kazakhstan
52. Local self-government as a democratic basis of public administration
53. Directions of interaction of public authorities with local self-government
54. Basic principles of the government reform strategy
55. E-government as a condition for improving the efficiency of public administration
56. Compact and professional government
57. Certification of administrative civil servants
58. Concept of local self-government development in the Republic of Kazakhstan
59. Basic provisions of the law of the Republic of Kazakhstan "On local government and self-government»
60. Process and systems of admission to public service

# **DISCIPLINE " STATE REGULATION OF THE REAL SECTOR OF THE ECONOMY»**

## **TOPIC 1. Theory of state regulation of the economy and its real**

The theory of mercantilism. The theory of economic liberalism of Adam Smith and Dr. Ricardo. Neoclassical direction in the theory of state regulation of the economy. The theory of state intervention in the development of the economy and its sectors J. M. Keynes. State dirigism and its representative F. Perru

## **TOPIC 2. Antimonopoly policy of the state**

Antimonopoly legislation of the Republic of Kazakhstan: essence, goals and objectives. Antimonopoly Committee of the Republic of Kazakhstan and its main functions. Methods of monopolization of commodity markets and counteraction to them. Unfair competition. Conspiracy of establishment of monopolistically high prices. State regulation of natural monopolies. Foreign experience of anti-monopoly activities.

## **TOPIC 3. Industrial policy of the Republic of Kazakhstan**

State industrial policy. Stages of industrial policy development. Strategy of industrial-innovative development of the Republic of Kazakhstan and its implementation. The competitiveness of industrial products and the requirements for it. Regional problems of industrial policy. State national entrepreneurship support programs

## **TOPIC 4. State regulation of sustainable reproduction in agriculture**

Agro-industrial complex of the Republic of Kazakhstan and its components. Principles of state regulation of development of agro-industrial complex. State measures to support agriculture. Agri-food program and results of its implementation

## **TOPIC 5. The building complex and the direction of regulation of its development**

Construction industry as a condition of economic growth of the country. Modern problems in the construction industry of the Republic of Kazakhstan. Construction of social facilities for the poor in the Republic of Kazakhstan

## **TOPIC 6. State regulation of transport and communications development**

Transport as an important branch of the national economy. Mode of transport. The main indicators of transport development. Problems in the development of the transport system of the Republic of Kazakhstan.

### **TOPIC 7. State entrepreneurship as a method of economic regulation**

Economic essence and content of state entrepreneurship. State entrepreneurship as a method of state regulation of the economy. The main functions of the state in the period of formation of entrepreneurship. The essence of the organizational and economic mechanism of entrepreneurship. State national programs to support entrepreneurship . Small business as a condition of economic growth. Law of the Republic of Kazakhstan "On private enterprise in Kazakhstan»

### **TOPIC 8. State regulation of investment processes in the real sector of the economy**

Economic content and basic principles of investment policy of the state. Tax regulation of investment activity of the real sector of the economy. Ways to improve the efficiency of the use of budgetary investment resources. The law of the Republic of Kazakhstan "On investments»

### **TOPIC 9. State regulation of the social sector of the economy**

State social policy: content, concept and strategy. Social injustice and social protection of the population. Social policy priorities. The main directions of state regulation of the labor market. Socio-economic essence and principles of employment. Types of employment and their features. State regulation of employment.

### **TOPIC 10. Social partnership as an institution of market economy**

The essence and content of social partnership. Collective agreements and agreements as a result of coordination of interests of employees and employers in the sphere of social and labor relations. Social partnership abroad and possibilities of its borrowing in Kazakhstan.

## **THE LIST OF RECOMMENDED LITERATURE**

1. Message Of The President Of The Republic Of Kazakhstan N. Nazarbayev from October 5, 2018 "Growth of welfare of Kazakhstan citizens: increase of income and quality of life»
2. Modern state for all: 5 institutional reforms, may 2015
3. Atamanchuk G. V. Theory of public administration. Course of lectures. Ed. 2-e, DOP. - M.: omega-L 2004.



4. Dobrynin N. Mmm. Theory and practice of public administration: textbook.- Novosibirsk: Science. 2006. - 510 p.
5. Zerkin D. P., Ignatov V. G. Fundamentals of the theory of public administration. Course of lectures. - Rostov-on-don: publishing center "March. 2000.
6. Economy of municipal sector: a textbook for universities / ed. Pikalkin A.V. - M.: UNITI-DANA, 2007. - 464 p.
7. Ikhdanov J. O., Sansyzbayeva G. N., Esengalieva R. G. Memlekette bass Karoo teorisi. - Moscow: Economics, 2007. - 216c.
8. Bibatyrova I. A. State regulation of national economy. - Almaty: KazNU. al-Farabi. 2004.
9. Koshanov A., E. B. Zhatkanbayev, Bolatkhanov Z. A. the formation of the state of entrepreneurship in the Republic of Kazakhstan in the conditions of mixed ekonomikai. Almaty, 2006. 328c.
10. Classics of public administration theory: American school. - Moscow: Moscow state University Publ., 2003
11. Development of institutional partnership in the public sector of the Republic of Kazakhstan: monograph /E. B. Aimagambetov, A. A. Alimbayev, T. P. Pritvorova; Karaganda economic University of Kazpotrebsoyuz. - Karaganda: KEUK, 2007. - 277 p.
12. Problems of development of social and market economy: monograph /Karaganda economic University of Kazpotrebsoyuz; Ed. E. B. Aimagambetov. - Karaganda: KEUK, 2008. - 273 p.
13. Sustainable development of Kazakhstan in the context of globalization: models, strategies, priorities and implementation mechanisms. kN.3 /Edited by O. Sabden. - Almaty : IE MES RK, 2008. - 266 p.

### **Discipline "State regulation of the real sector of the economy»**

1. Scientific organizations of Kazakhstan
2. System of state regulation of scientific activity
3. Support of scientific activities in Kazakhstan
4. Sources of science funding
5. The role of individual sources of funding in the development of science
6. Fixed assets of the scientific sector
7. Human resources in science
8. Assessment of the role of science in the economy of Kazakhstan
9. Regional profile of science in Kazakhstan
10. Types of research
11. The theory of mercantilism.
12. Neoclassical direction in the theory of state regulation of the economy.
13. The theory of state intervention in the development of the economy and its industries J., M. Keynes.
14. Antimonopoly legislation of the Republic of Kazakhstan: essence,

goals and objectives.

15. Committee on regulation of natural monopolies, protection of competition and consumer rights  
Ministry of national economy of the Republic of Kazakhstan and its main functions.
16. Methods of monopolization of commodity markets and counteraction to them.
17. Unfair competition; Collusion to set monopolistically high prices
18. State regulation of natural monopolies
19. Foreign experience of anti-monopoly activities,
20. State, industrial policy, Stages of industrial policy development.
21. State program of industrial-innovative development of the Republic of Kazakhstan for 2015-2019 and its implementation.
22. The competitiveness of industrial products and the requirements for it.
23. Regional problems of industrial policy.
24. State national programs to support entrepreneurship.
25. Agro-industrial complex: the Republic of Kazakhstan and its components.
26. Principles of state regulation of development of agro-industrial complex.
27. State measures to support agriculture.
28. Prospects of development of agroindustrial complex of the Republic of Kazakhstan. Message of the President of the Republic of Kazakhstan "Third modernization of Kazakhstan: global competitiveness" 31 January 2017
29. Construction industry as a condition of economic growth of the country.
30. Modern problems in the construction industry of the Republic of Kazakhstan.
31. Construction of social facilities for the poor in the Republic of Kazakhstan.
32. Prospects of development of the construction sector of Kazakhstan. Message of the President of the Republic of Kazakhstan "Third modernization of Kazakhstan: global competitiveness" 31 January 2017
33. Transport as an important branch of the national economy. Mode of transport
34. The main indicators of transport development.
35. Problems in the development of the transport system of the Republic of Kazakhstan.
36. Development of new Eurasian logistics infrastructure. Message of the President of the Republic of Kazakhstan "Third modernization of Kazakhstan: global competitiveness" 31 January 2017
37. Economic essence and content of state entrepreneurship.
38. State entrepreneurship as a method of state regulation of the economy
39. The main functions of the state in the period of formation of entrepreneurship.

40. The essence of the organizational and economic mechanism of entrepreneurship

41. Small business as a condition of economic growth. Law of the Republic of Kazakhstan "On private enterprise»

42. Expansion of public - private entrepreneurship is an important area of entrepreneurship development. presidential address

Of the Republic of Kazakhstan, "the Third modernization of Kazakhstan's global competitiveness" January 31, 2017.

43. Economic content and basic principles of investment policy of the state

44. Tax regulation of investment activity of the real sector of the economy.

45. Ways to improve the efficiency of the use of budgetary investment resources. Law of the Republic of Kazakhstan "On investments".

46. State social policy: content, concept and strategy.

47. Social injustice and social protection of the population.

48. Social policy priorities. Message of the President of the Republic of Kazakhstan "Third modernization of Kazakhstan: global competitiveness" 31 January 2017.

49. The main directions of state regulation of the labor market

50. Socio-economic essence and principles of employment

51. State regulation of employment.

52. Modernization of the real sector of the economy. Message of the President of the Republic of Kazakhstan "Third modernization of Kazakhstan: global competitiveness" January 31, 2017.

53. Prospects of development of the social sphere of Kazakhstan at the present stage. Message of the President of the Republic of Kazakhstan "Third modernization of Kazakhstan: global competitiveness" 31 January 2017

54. Accelerated technological modernization of the economy. Message of the President of the Republic of Kazakhstan "Third modernization of Kazakhstan: global competitiveness" 31 January 2017

55. Industrialization with a focus on the development of competitive export industries in priority sectors. Message of the President of the Republic of Kazakhstan "Third modernization of Kazakhstan: global competitiveness" 31 January 2017.

56. Prospects of development of technological specialization of the industry.

57. The essence and specificity of sustainable reproduction in agriculture.

58. Priority directions of formation of the system of state regulation of sustainable reproduction in the agro-industrial complex.

59. The development of the institutional and market infrastructure of entrepreneurship.

60. Small business as a condition of economic growth. The law of the Republic of Kazakhstan "On private enterprise in Kazakhstan".

# **DISCIPLINE "FUNDAMENTALS OF ORGANIZATION OF LOCAL SELF-GOVERNMENT»**

## **TOPIC 1. Government and regional governance**

Subject of research and methodology of the course "Fundamentals and organization of local self-government". Form of government. Modern forms of government. Region as a unit of territorial administration; mono-and semi-functional regions.

## **TOPIC 2. Regions in unitary States**

Principles of territorial organization of management in a unitary state. Types of unitary States: centralized, decentralized, with and without autonomy. Organization and functions of regional governance in unitary States. Features of regional governance in the unitary States of Europe and Asia.

## **TOPIC 3. Subjects of the Federation and other regional entities in Federal States**

Types of federations, ways of differentiation of powers and subjects of jurisdiction between the Federal state and subjects of the Federation. Inter-budgetary relations and fiscal federalism. Features of Federal relations in the USA, Canada, Germany, Switzerland, India, Brazil.

## **TOPIC 4. Regionalized States (Autonomous States)**

Regionalized form of government and ideology of regionalism. Distribution of powers and organization of interaction between Central and regional governments. The problem of asymmetry and features of the status of privileged regions. The prospects for States ' autonomy. Interaction of Federal, state and regional authorities. Territorial organization of power in Kazakhstan in comparison with foreign countries: problems and prospects, lessons of foreign experience.

## **THEME 5. Local self-government: basic status**

Administrative-territorial division and levels of local government. The ratio of the concepts of local government, local self-government, municipal (self)management in foreign countries. Constitutional status of local self-government. Features of the status and legal regulation of local authorities in Federal, unitary and regionalized States. Local government and federalism. The ratio of constitutional, legislative and administrative regulation of local self-government.

## **TOPIC 6. Local government and self-government systems**

The influence of the legal system, historical, cultural and geographical factors. The main features of the European continental system of local government. Features of the organization of local government in the Roman, German, Scandinavian countries. The main characteristics of the Anglo-Saxon system.

## **TOPIC 7. Powers and structure of elected bodies selfgovernments**

Principles of distribution of powers and empowerment. Own and delegated powers, mandatory and optional powers. Typical functions of municipal government, traditional distribution of functions by levels of local government. The composition of local governments, their tasks and forms. Organizational structure of local administration: principles, methods of construction. Interaction of representative and Executive bodies at the local level. The problem of separation of powers in municipalities.

## **TOPIC 8. Interaction of state and local authorities**

State control and supervision: forms, methods, procedures, bodies. Peculiarities of organization of control in prefectorale and neprofessionalnoe systems. State financial and economic impact on municipal policy. The interaction of state bodies and bodies of local self-government.

## **TOPIC 9. The British system of local government**

Features of the organization of local government of great Britain, Ireland, New Zealand. General characteristics of the legal framework. Self-governing bodies. Competence of local self-government bodies. Local finance. Other local authorities and control. Cooperation of self-government bodies.

## **TOPIC 10. American system**

Features of the organization of local government of the USA, Canada, Australia. Legal basis of local government. Self-government – municipalities, municipal Councils, mayor, Counties, Sheriff, Special and school districts. Competence of self-government bodies Local Finance.

## **TOPIC 11. Romanesque system**

Features of the organization of local government in France, Italy. General principles and legal basis of local government. The authorities – the Municipality, the municipality, the mayor, the Department. Territorial communities with special status. Competence of territorial communities and means of their implementation. Direct public administration and control.

## **TOPIC 12. German system**

Features of the organization of local government of the Federal Republic of Germany, the Republic of Austria, the Kingdom of Belgium, the Kingdom of the Netherlands. Local government. Community. District, city-district. The city-States of the Competence of the authorities and their means of implementation. Distribution of competences.

## **TOPIC 13. The Nordic system**

Features of the organization of local government of the Kingdom of Denmark. Local government structures. Municipality – the municipal Council and the mayor. Local government finances.

## **TOPIC 14. Japan's local government system**

The formation of a modern system of local government. Prefectures (Ken) and districts (ku). Fundamentals of legal regulation. Local government structures. Cities with special status, cities (si), towns (Jie), villages (son and Mura). Competence of local authorities. Local government finances.

## **TOPIC 15. The system of local government in the Republic of Kazakhstan**

Model of local government in Kazakhstan. The structure of territorial administration in the Republic of Kazakhstan: local representative bodies - Maslikhats. The structure of territorial administration in the Republic of Kazakhstan local Executive authorities of the local administration. Territorial and organizational bases of activity of local representative and Executive authorities in the Republic of Kazakhstan.

## **THE LIST OF RECOMMENDED LITERATURE**

1. Message Of The President Of The Republic Of Kazakhstan N. Nazarbayev on October 5, 2018 "the Growth of welfare of Kazakhstan: improving income and quality of life" message of President Nursultan Nazarbayev to The people of Kazakhstan "Strategy "Kazakhstan-2050": a new policy of the established state", 14.12.2012
2. Sentry N. In. Local self-government: history, theory, practice - M., 1995.
3. Barabashev G. V. Local government - M., 1996.
4. Zamotaev A. A. Local self-government: basic concepts and terms. M., 1999.

5. Shugrina E. S. Municipal law: textbook. - Novosibirsk, 1995.
6. Development of new rules of the game in the old conditions. Organization of local self-government in Eastern Europe, the Caucasus and Central Asia (ed. I. Munteanu and V. Popa) Т3, 2001.
7. Makhmutova M. Distribution of expenditure obligations between the levels of the budget system in Kazakhstan / Research materials on the project. - Almaty, 2003. - 37 p.
8. Kubaev K. E. the Local government. - Almaty: Kazak Universiteti, 2003.-104 p.
9. Kenzheguzin M. B., Abdullayev S. A. Decentralization of public administration. - Almaty, 2003. - 157 p.
10. Startsev Ya. Yu. State and municipal administration in foreign countries. - M.: RUDN, 2003. - 167 p.
11. Arthur O'sullivan. City economy. - M.: Infra-M, 2002.
12. Babun R. V. Organization of local self-government. M., 2002.
13. Mukhaev R. T. System of state and municipal administration: textbook – 2008. - 575с.
14. Ignatov V. G. Local government: textbook - Rostov-on-don, 2003.-384s.
15. Zolotov V. B. Local self-government and municipal management.100 questions-100ответов: dictionary - M., 2007 - 176с.
16. Prudnikov A. S. Local self-government (management) in foreign countries: textbook. - M., 2007. - 271с.
17. Ganshina L. N., Parakhina V. N., Galeev E. V. Municipal management: textbook-M., 2007. - 496с.
18. Sentry N. In. Problems of competence in the system of local self-government and ways to solve them-M., 2009-112s.
19. Aisagalieva E. Strategic management: Книга3.Principles of local self-government development: Almaty,1991-205с.
20. Local self-government in Kazakhstan: Features of the situation and prospects of development: Materials of the international conference and seminar of regional training centers of civil servants –Almaty,2003-180s
21. Gnevko V. A. Problems of staffing of local government: training of municipal employees.
22. Wolfgang Gisevius. Local government policy in Germany. - Bonn, 1995.

## **DISCIPLINE " FUNDAMENTALS OF ORGANIZATION OF LOCAL SELF-GOVERNMENT »**

1. Stages of scientific research
2. The method and the methodology of scientific research
3. Typology of research methods
4. The concept of the scientific problem, its formulation and the formulation
5. The content of the scientific hypothesis, its nomination and justification
6. The essence of the theory and its role in scientific research
7. Methods of collecting and processing empirical information
8. Planning of research work
9. Main sources of scientific information
10. The process of scientific research support
11. Problems of regionalization, decentralization and federalism
12. Form of government. Modern forms of government
13. Region as a unit of territorial administration; mono- and semi-functional regions
14. Principles of territorial organization of governance in a unitary state
15. Types of unitary States: centralized, decentralized, with and without autonomy
16. Organization and functions of regional governance in unitary States
17. Specifics of management in Autonomous administrative-territorial units
18. Features of regional governance in the unitary States of Europe (France, Scandinavian countries and Denmark, Poland) and Asia (China, Japan): administrative-territorial division, regional authorities, their powers, regional Finance
19. The notion of Federation; the ratio concepts federalism, decentralization, Federal state in European and North American tradition
20. The main features of the modern Federation in contrast to other forms of government
21. Types of federations, ways of differentiation of powers and subjects of jurisdiction between the Federal state and subjects of Federation
22. Inter-budgetary relations and fiscal federalism
23. The problem of asymmetry and features of the status of privileged regions
24. Macrosystem by historical and legal typologies
25. The prospects for States ' autonomy
26. Territorial organization of power in Kazakhstan in comparison with foreign countries; problems and prospects.
27. Administrative-territorial division and levels of local government
28. Correlation of concepts of local government, local self-government, municipal (self -) management in foreign countries



29. Constitutional status of local self-government. Features of the status and legal regulation of local authorities in Federal, unitary, and regionalized States
30. Local self-government and federalism
31. Centralization and decentralization
32. Ratio of constitutional, legislative and administrative regulation of local self-government
33. Main features of the European continental local government system
34. Features of the organization of local government in the Roman, German, Scandinavian countries
35. Features of the organization of local self-government in unitary and Federal Anglo-Saxon countries
36. Typical functions of municipal government, traditional distribution of functions by levels of local government
37. Composition of local self-government bodies, their tasks and forms
38. Formation and powers of representative bodies
39. Mechanisms of formation of Executive power. Heads of municipalities
40. Interaction of representative and Executive bodies at the local level. The problem of separation of powers in municipalities
41. State control and supervision: forms, methods, procedures, bodies,
42. Peculiarities of organization of control in prefectural and non-professional systems
43. State financial and economic impact on municipal policy
44. Interaction of state bodies on the ground and local self-government bodies
45. Features of the organization of local government of Great Britain, Ireland, New Zealand
46. Features of the organization of local government of the USA, Canada, Australia
47. American system governments - municipalities, municipal Councils, mayor, Counties, Sheriff, Special and school districts
48. Features of the organization of local government in France, Italy
49. Local finances of the Romanesque system of local self-government
50. Features of the organization of local government in the Federal Republic of Germany, the Republic of Austria, the Kingdom of Belgium, the Kingdom of the Netherlands
51. Local government. Community. District, city-district. City-States; the German system
52. South German model. The system of the Committee. Landrath system. Director system in the Federal Republic of Germany, Republic of Austria, Kingdom of Belgium, Kingdom of the Netherlands
53. Local Finance of the Federal Republic of Germany, the Republic of Austria, the Kingdom of Belgium, the Kingdom of the Netherlands
54. Joint management in the German system. Direct public administration and control

55. Features of the organization of local government in the Kingdom of Denmark
56. Danish local government structures. Municipality - the municipal Council and the mayor
57. Powers and their performance in the Kingdom of Denmark. Financial security of powers
58. The formation of a modern system of local government of Japanese women. Prefectures (Ken) and districts (ku)
59. The structure of local government in Japan. Cities with special status, cities (si), towns (Jie), villages (son and Mura)
60. Competences and finances of local authorities of Japan

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